State of Tennessee County of Robertson

# Robertson County Emergency Communications District (E-911) Minutes of March 15, 2016

#### 2016-03-01 Call to Order

Chairman Kathy Spears called the regular scheduled meeting to order at 9:00 a.m. at the ECC Training room.

#### **Roll Call**

Cathy Lowe (called the roll)

911 Board Members Present: J. Ayres – Absent (out of town-excused)

B. Dean - Present

R. L. Douglas – Present R. Gupton – Present B. Holt – Present

N. Johnson – Absent (mother in surgery, excused)

G. Martin - Present

D. Thompson – Absent (out of town, excused)

K. Spears – Present

Others Present: Jeff Perigo, Joe Palmer, Patrick Brady, Lisa McIntosh, Michael Van Dyke, Hope Petersen, Jimmy Hamill, Derek Noe, Cathy Lowe.

#### 2016-03-02 Minutes of February 16, 2016

The February 2016 minutes are being reviewed by the board at this time. Motion made by R. L. Douglas to approve the minutes as read. Motion seconded by Russell Gupton.

Roll Call Vote: J. Ayres – Absent

B. Dean – Yes

R.L. Douglas – Yes

R. Gupton – Yes

B. Holt – Yes

N. Johnson – Absent

G. Martin – Yes

D. Thompson – Absent

K. Spear – Yes

Present: 6 Absent: 3 Excused: 3

## 2016-03-03 Recognizing Visitors

Kathy Spears welcomed and introduced Lisa McIntosh, w/Blankenship CPA Group. PLLC. Lisa McIntosh to present 2015 Audit.

She went over several pages with the 911 Board.

- 1. Deferred Outflows ( we have revenue put back)
- 2. Net Deferred Outflow (around \$100,000.00 in positive)
- 3. Changes in Non-Operating Revenue on pg. 6

Bill Holt asked where the Districts Reserves were noted in the Audit Report. Lisa pointed that out to the board. Lisa ended with telling the board members there were no Findings in the 2015-Audit.

Motion was made by Bill Holt to approve the 2015-Audit (Draft Copy) at this time. Motion was seconded by Russell Gupton.

Roll Call Vote:

J. Ayres – Absent

B. Dean - Yes

R. L. Douglas - Yes

R. Gupton – Yes

B. Holt – Yes

N. Johnson – Absent

G. Martin – Yes

D. Thompson – Absent

K. Spears – Yes

Present: 6

Absent – 3

Excused – 3

#### 2016-03-04

# Financial Report – February 28, 2016

Kathy Spears asked all board members to review the February 2016 Financial Statement at this time. No questions asked by any board member. Motion was made by Bill Holt to approve the February 2016 Financial Statement. Motion was seconded by Bruce Dean.

**Roll Call Vote:** 

J. Ayres – Absent

B. Dean – Yes

R. L. Douglas – Yes

R. Gupton – Yes

B. Holt – Yes

N. Johnson – Absent

G. Martin – Yes

D. Thompson – Absent

K. Spears – Yes

Present: 6

Absent – 3

Excused – 3

# **2016-03-05** Reports from Committees

**PSAB – Bill Holt (update)** 

Bill Holt stated there have been some issues with communications, he told the board that 911 Director, Hope Petersen has full authority to make the decisions to resolve these issues. Bill Holt said that the Policies & Procedures were mentioned at last week's PSAB meeting by David Thompson. Hope re-assured them at the PSAB that the 911 board would receive a copy of these as soon as completed.

## 911- Director – Hope Petersen

- Ashley McAnulty was to be at this meeting but since we had not yet received the 2015-Audit, he will be at the April 2016 board meeting. Hope told the board that the State is in agreement with working with the draft of the Audit.
- 2. Principle & Interest Bond Payment has been made (due April 1, 2016).
- 3. Policies & Procedures Hope has been working on these still, and as part of the policies and procedures, she is getting an MOU between Robertson Co. and Montgomery County.
- 4. Greer Communications Hope presented all board members with a Quote on upgrading the Dispatch Console System, board members are to review the quote before next meeting. Bill Holt asked Jeff Perigo for some clarification on the Kenwood Radios line item. Jeff explained for all present.
- 5. 2016-2017 Budget Hope working on the 16-17 Budget numbers.

# **2016-03-06 Old Business**

N/A

# **2016-03-07 New Business**

Kathy Spears asked about cell phone calls going to dispatch and what information comes up on the screen. Hope Petersen explained how VOIP calls will register w/home address. Jeff Perigo – all cell phone carriers are Phase II compliant with NG-911. Dispatch can annually re-bid and get coordinates to go thru the mapping.

#### *2016-03-08 Adjourn*

Motion made hy	y Bruce Dean to adj	ourn Motion se	conded by G	wen Martin
Widtidii iiiade by	y bruce bean to auj	ourn. Wouldness	conded by G	well ivial till.

Kathy Spears, RCECD Chairmen	Gwen Martin, RCECD-Secretary
Cathy C. Lowe, RCECD-Coordinator	