State of Tennessee County of Robertson

Robertson County Emergency Communications District (E-911)

Minutes of May 17th, 2016

2016-05-01 Call to Order

Meeting was called to order by the Vice-Chairman, Bruce Dean. Kathy Spears was out of town.

Roll Call taken by Cathy Lowe

J. Ayres – Absent (no call)

R. L. Douglas - Present

B. Holt – Present

G. Martin – Present

K. Spears – (Nash.)

B. Dean - Present

R. Gupton – Absent, (wife hosp.)

N. Johnson-Present

D. Thompson – Present

2016-05-02 Recognize Visitors

At this time Bruce Dean recognized Ashley McAnulty with Stephens, Inc. Ashley was here to present the 911 Bond Refinancing (Terms of Sale, Date, Time, Etc.) to the board and get a motion to proceed with % rates.

Bruce Dean asked when will rate be established, if we make a motion today we will have all complete by June 2016 board meeting. Motion was made by David Thompson to have Stephens, Inc. proceed with the Bond Refinancing Resolution. Motion was seconded by Gwen Martin.

Roll Call Vote: J. Ayres – Absent

R. L. Douglas – Yes

B. Holt – Yes

G. Martin – Yes K. Spears, Absent B. Dean – Yes

R. Gupton – Absent

N. Johnson – Yes

D. Thompson – Yes

Vote Of: (6) – Yes (3) Absent (2) Excused

2. Tax Policy and Procedures – Presented by Ashley McAnulty, w/Stephens, Inc. Ashley explained that the board should have this Policy & Procedure in place as a District. Motion was made by Bill Holt to accept the Tax Policy & Procedures for the 911 District. Motion was seconded by Nancy Johnson.

Roll Call Vote: J. Ayres – Absent

B. Dean - Yes

R. L. Douglas – Yes

R. Gupton – Absent

B. Holt – Yes

N. Johnson – Yes

G. Martin – Yes

D. Thompson – Yes

K. Spears – Absent

Vote Of: (6) Yes

(3) Absent

(2) Excused

2016-05-03 Minutes of April 19th, 2016

Bruce asked all board members to review the minutes at this time. Motion was made by Nancy Johnson to accept the April 19, 2016 minutes. Motion was seconded by Gwen Martin.

Roll Call Vote: J. Ayres – Absent

B. Dean – Yes

R. L. Douglas – Yes

R. Gupton – Absent

B. Holt – Yes

N. Johnson – Yes

G. Martin - Yes

D. Thompson – Yes

K. Spears – Absent

Vote Of: (6) Yes

(3) Absent

(2) Excused

2016-05-04 April **30, 2016 Financial Statement**

Bruce asked all board members to review the May 2016 Financial Statement. David Thompson asked why we have not used any funds in the Line Items for maintenance, uniforms, auditing and accounting. Hope explained that a lot of these the payments come out at the end of the budget year. Motion made by R. L. Douglas to accept the April 2016 Financial Statement. Motion was seconded by Nancy Johnson.

Roll Call Vote: J. Ayres – Absent

B. Dean - Yes

R. L. Douglas - Yes

R. Gupton – Absent

B. Holt – Yes

N. Johnson – Yes

G. Martin – Yes

D. Thompson - Yes

K. Spears – Absent

Vote Of: (6) Yes

(3) Absent

(2) Excused

2016-05-05 Reports form Committees

1. PSAB - Bill Holt (update)

Bill Holt mentioned that Hope is working on some dispatch issues. (all good). Bill Holt mentioned no complaints on the Radio System.

2. 911 Director- Hope Petersen

A. Hope presented 2015-2016 Budget Amendments for approval by the board. (amendments w/minutes). Hope explained all line item amendments to the board. Motion made by Bill Holt to get all amendments completed by the Robertson Co. Finance Office. Motion was seconded David Thompson.

Roll Call Vote: J. Ayres – Absent

R. L. Douglas – Yes

B. Holt – yes

G. Martin – Yes

K. Spears – Absent

B. Dean - Yes

R. Gupton—Absent

N. Johnson – Yes

D. Thompson – Yes

Vote Of: (6) Yes (3) Absent (2) Excused

B. CD- #62144-Reliant Bank for \$109,251.13

Hope explained we need to cash in the CD#62144 @ Reliant Bank and put into the Wireless checking account #8273201 @ Farmers & Merchants Bank. This would enable the district to use the funds if need be. Motion made by Nancy Johnson to cash in CD#62144 in the amount of \$109,251.13, and put into the Wireless checking #8273201 at Farmers & Merchants Bank. Motion was seconded by David Thompson.

Roll Call Vote: J. Ayres – Absent

B. Dean - Yes

R. L. Douglas – Yes

R. Gupton – Absent

B. Holt – Yes

N. Johnson – Yes

G. Martin - Yes

D. Thompson – Yes

K. Spears – Absent

Vote Of: (6) Yes

(3) Absent

(2) Excused

C. Interlocal-Agreement Contract

Hope explained the Interlocal Agreement that Clyde Richert, Atty. Completed for budget year 2016-2017. Nancy Johnson made the motion to accept the Interlocal Agreement between Robertson County, Springfield and White House. Motion was seconded by Gwen Martin.

Roll Call Vote: J. Ayres – Absent

B. Dean - Yes

R. L. Douglas - Yes

R. Gupton – Absent

B. Holt – Yes

N. Johnson – Yes

G. Martin – Yes

D. Thompson – Yes

K. Spears – Absent

Vote Of: (6) Yes

(3) Absent

(2) Excused

Bill Holt asked Hope about the 23,000 calls of service that were not assigned to anyone. Hope stated that the 23,000 calls still do not need to be assigned to any department since they were calls such as hang-ups- duplicate calls, etc.

D. Board Member Attendance

Hope explained she had just received the new law on board member attendance. Bruce Dean asked Hope to send a letter to Jimmy Ayres to see is he still plans on attending the board meetings or if he still wants to be on the board. Hope stated she would do this.

2016-05-06 Old Business

White House, Candice asked if a decision had been made to add the 800 radio in the dispatch console for White House Volunteer Fire. Hope stated that it had been discussed, she explained her recommendation would be **NOT** to install due to an extra radio to have to listen to. Candice stated that 800 would be installed in the new Sumner County facility.

David Thompson asked Hope about the AVL. Hope explained not good reception within the county. Michael Van Dyke mentioned they had to remove the screen saver from the LapTops.

Bill Holt mentioned the Radio Console Upgrade with Greer. David Thompson mentioned getting Robert to work on this with Greer, we have 10 months to work on hopefully a better price.

2016-05-07	New Business		
N/	'A		
2016-05-08	Adjournment		
Meeting was a	adjourned at 10:00 a.m.		
Bruce Dean, Vice Chairman		Gwen Martin, Secretary	
Cathy C. Lowe	, 911-Coordinator		