# State of Tennessee

# County of Robertson

# Robertson County Emergency Communications District (E-911)

Minutes for August 16, 2016

#### 2016-08-01 Call to Order

The Chairman, Kathy Spears called the regular scheduled meeting to order at 09:02 a.m., at the ECC at 115 Pinnacle Dr., Springfield, TN. 37172.

## **Roll Call by Cathy Lowe**

911 Board Members Present: B. Dean - Present

R. L. Douglas – Present

R. Gupton - Present

B. Holt – Absent, (Vac., excused)

N. Johnson – Present

G. Martin - Present

J. Ring – Absent, (Knee surgery, excused)

D. Thompson – Present

K. Spears – Present

Present -(7) Absent -(2) Excused (2)

Others Present: Michael Van Dyke, Patrick Brady, Kenny Hardaway, Chad Gregory, Hope Petersen, Cathy Lowe.

### 2016-08-02 MINUTES OF July 19, 2016

Kathy Spears asked board members to review the minutes of July 19, 2016. Motion was made by R. L. Douglas to approve the July 19, 2016 minutes as read. Motion was seconded by Gwen Martin.

**Roll Call Vote:** 

B. Dean - Yes

R. L. Douglas-Yes

R. Gupton – Yes

B. Holt – Absent

N. Johnson – Yes

G. Martin - Yes

J. Ring – Absent

D. Thompson – Yes

K. Spears - Yes

Vote Of:

(7) Yes

(2) Absent

(2) Excused

## 2016-08-03 FINANCIAL STATEMENT of July 31, 2016

The Financial Statement being reviewed by all board members at this time. Hope Petersen explained that some of the figures had not yet been added to the 2016-2017 Budget line items, this will be done by the finance office accountant, Sheila Tillman. Sheila will also number the pages of the financial statement starting in August 2016. Motion made by Gwen Martin to approve the July 31, 2016 Financial Statement. Motion was seconded by Russell Gupton.

Roll Call Vote: B. Dean – Yes

R. L Douglas, Yes

R. Gupton – Yes

B. Holt – Absent

N. Johnson- Yes

G. Martin - Yes

J. Ring – Absent

D. Thompson – Yes

K. Spears – Yes

Vote Of: (7) Yes (2) Absent

(2) Excused

### 2016-08-04 REPORTS FROM COMMITTEES

- 1. **PSAB David Thompson** said no recommendations at this time.
- 2. 911-Director, Hope Petersen
  - a. **911 Bond Re-Financing -** Ashley McAnulty received (5) bids for the bond on the 911 building. Farmers Bank got the bid @ 1.995% with a 10 year pay-off. The closing date will be September 08, 2016 @ 10:00 a.m. here at the 911 Center, with Kathy Spears & Gwen Martin to sign paperwork.
  - b. **Sales Tax** Hope mentioned that for several years we have tried to get back some of the sales tax that was paid back during construction of the 911 Center. The dept. of Revenue has spoken with Greer Communications and we will be receiving a check from Greer Communications in the amount of \$12,043.66. We should receive the payment in August 2016.
  - c. **Hope said** Robert McLeod came by and visited with her on 08-05-2016. They went over financials and he is pleased that we will be in the black for 2016. Mr. McLeod stressed that no letter is needed from the district, we are on the right track.

**Robert McLeod & Hope** went over the Inter-local Agreements. He suggested (2) things.

- 1. Having an Inter-Local Agreement with the Robertson County Finance Office. Hope will be working on this with Clyde Richert.
- 2. Robert McLeod said that Jodi Stewart needs to be bonded also under the Robertson Co. Emergency Communications District. Hope is working on getting this done.

## **2016-08-05** Old Business

Kathy Spears mentioned again that we still need to refurbish our funds for the Petty Cash.

2016-08-06 New Business N/A

Kathy Spears mentioned that the next meeting date will be: September 20, 2016 at 9:00 a.m. at the ECC on Pinnacle Dr.

Nancy Johnson so moved to adjourn. Gwen so moved. Adjourned at 09:13 a.m.